Harrytown Catholic High School

Person Specification – HLTA (Cover Supervisor)

Requirements of the role

Essential

- Good standard of education to at least GCSE standard or equivalent with at least Grade C or equivalent in English and Maths
- Experience of working with young people within a school environment
- Ability to make sound judgements
- Experience of managing behaviour
- Ability to act on initiative and deal with issues as they arise
- Excellent written and oral communication skills as well as excellent interpersonal skills
- A flexible approach to work
- Ability to remain calm in challenging situations
- Ensuring policies and procedures are adhered to
- Ability to build positive working relations with colleagues
- Professionalism in all aspects of work
- Ability to use initiative and react appropriately
- Effective team worker
- Confident and professional approach
- Resilience
- Commitment to safeguarding, health and safety and equal opportunities
- Commitment to supporting the Catholic life of the school

Desirable

- Understanding of the working of school systems
- Knowledge of how to make effective use of ICT within the classroom
- Experience of assisting on planning and preparing lessons
- Knowledge of school systems such as SIMs
- Practising Catholic